

EXHIBITOR CHECKLIST



Use this helpful list to keep track of important deadlines.

SEPTEMBER 6

- Final Booth Space Payment

SEPTEMBER 26

- PRI November Show Issue Exhibitor Listing

OCTOBER 9

- Lead Retrieval "Early Bird Pricing"

OCTOBER 24

- Lead Retrieval "Advanced Pricing"

NOVEMBER 10

- Fern "Early Bird Pricing" for Carpet, Chairs, Tables, etc.
- Exhibitor Credentials (to be mailed in advance)
- Meeting Room Requests
- Peninsula Booth Diagrams
- Trailer & Rig Parking Pass
- Exhibitor Insurance Forms

NOVEMBER 22

- Electrical & Utilities "Early Bird Pricing"

DECEMBER 1

- Featured Products Showcase "Early Bird Pricing"